



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
December 11, 2024 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the meeting to order at 6:03 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Sue Zapinski
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior & Special Event Coordinator

Guests: Kellan O'Malley, Sikich LLP Senior Manager; Justin Krone, WYBA Board

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – November 13, 2024
- b. Claims Ordinance – December 11, 2024
- c. Other

A motion was made by Commissioner Zapinski and seconded by Commissioner Conneely to approve the Consent Agenda.

Roll Call Vote:

Ayes: Commissioners Zapinski, Conneely, Belmonte, Karesh

Nays: None

Absent: Commissioner Moffett

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

Justin Krone presented WYBA's Fall Ball contribution, \$28,080, to the District. He explained that the fall season went very well, fields are always well maintained, and they expect a good spring registration. The Board appreciated Mr. Krone's presentation.

b. Written

Bob presented a thank you note from Bill Ruddle, Park Patrol staff.

c. Other

There were no additional comments or correspondence.

At this point, at 6:09 pm, Commissioner Moffett entered the meeting.

Agenda Item #6 Sikich - Audit Presentation

Senior Manager Kellan O'Malley began the presentation by thanking staff for their assistance, followed by a review of the Annual Financial Report. He explained the table of contents, the Independent Auditor's Report, statement of activities and net position, governmental funds balances, as well as statement of revenues, expenditures and changes in fund balances. He continued with schedule of employer contributions to IMRF, employer's IMRF liability and Auditor's Communication to the Board. The Board asked questions and there was discussion. Bob addressed reserves in Recreation and Corporate Funds, confirming that the District is in sound financial position. Finally, there was discussion about Golf Course and Fitness Club revenues, long term debt, and Bond payment. The Board expressed their appreciation to Mr. O'Malley for his presentation.

Agenda Item #7 Unfinished Business

a. Department of Labor Overtime Rule Policy Discussion for Non-Exempt Full Time Employees (Executive, Administrative or Professional "EAP" Category) Update
Bob reported that a new nationwide policy was passed last month after a District Court in Texas struck down the DOL overtime rule. Our minutes need to reflect that we will repeal the motion approved at the November meeting.

A motion was made by Commissioner Moffett and seconded by Commissioner Zapinski to repeal the Personnel Policy change approved at the November 13, 2024 Regular Meeting, addressing the Department of Labor's overtime compensation policy, following the Texas District Court ruling.

Roll Call Vote:

Ayes: Commissioners Moffett, Zapinski, Belmonte, Conneely, Karesh

Nays: None

Absent: None

Motion Carried.

b. Capital Project Report

Bob reported that the Village is currently reviewing permit applications for preschool demo and All Wheels Park. The drainage project at Diane Main Park is underway. Bob explained that a civil engineer and architect are needed for the satellite garage project. He received a quote from Williams Architects for \$43,500. He received a second quote from Batir Architects for \$17,500. According to Bob, Batir was recommended by E.P. Doyle and they have experience with pre-fab garages. In addition, a civil engineer for the site plan will cost \$9,000. The Board discussed.

A motion was made by Commissioner Zapinski and seconded by Commissioner Moffett to approve the civil engineer for \$9,000 and the \$ 17,000 proposal from Batir Architects for the Satellite Garage project.

Roll Call Vote:

Ayes: Commissioners Zapinski, Moffett, Belmonte, Conneely, Karesh

Nays: None

Absent: None

Motion Carried.

c. Other

Bob addressed the S-curve parcel at Cass Ave. and 35th St. He presented maps for the Board to review, indicating Parcel 1 and Parcel 2, and explained that the Village Manager is working with the DuPage County Department of Transportation regarding the right of way. We will bring this plat of annexation into Westmont and consolidate both parcels. Parcel 2 would be the new right of way line. However, there is a question about the circle cul-de-sac in Parcel 2. Bob recommends giving this cul-de-sac to the County, as we do not want to own a road. The District could avoid legal fees and limit future liability by giving up this area and creating a new boundary line. Additionally, Bob confirmed we did not pay for this parcel; it was deeded to the District. He will investigate more with the Village Manager as to who owns the road and will report to the Board. Bob then addressed a second concern, which he referred to as the “orphaned lot.” He explained that this used to be part of Parcel 1 before 35th St. was moved, which was before we were deeded this property. The Village recommended giving it to DuPage County. President Karesh expressed concern about giving away land, and suggested an agreement, though Bob confirmed this would create legal fees. After discussion, the Board consensus was to establish the right of way with Parcel 1, and create an agreement with the smaller “orphaned lot.” Additionally, Parcel 2 needs to be annexed into Westmont.

Agenda Item #8 New Business

a. 2024 Annexation Ordinance No. 2024-8

Bob informed the Board that this vacant property is located on Lincoln St. north of Ogden Ave. and the owners need water for a home to be built.

A motion was made by Commissioner Conneely and seconded by Commissioner Belmonte to adopt Ordinance No. 2024-8, annexing 4119 N. Lincoln St, Westmont, IL to the Westmont Park District.

Roll Call Vote:

Ayes: Commissioners Conneely, Belmonte, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

b. 2024 Tax Abatement Ordinance No. 2024-9 and No. 2024-10

Bob explained that we are eliminating previous levies for Bond ordinances, and we are required to do this.

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to approve Tax Abatement Ordinance No. 2024-9 and 2024-10.

Roll Call Vote:

Ayes: Commissioners Belmonte, Conneely, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

c. IAPD Annual State Conference

Bob stated that Commissioners and staff would attend the annual conference January 23-25, 2025, according to Travel Ordinance No. 2016-6, regulating travel, meal and lodging expenses.

d. Board to Consider Conversion of 3 Staff Holidays to Personal Time Off Days

Bob proposed reducing the current 13 paid holidays to 10, converting Martin Luther King Jr. Day, Presidents Day, and Veterans Day to three personal days. Bob confirmed that the nine days of sick leave would remain.

A motion was made by Commissioner Belmonte and seconded by Commissioner Moffett to approve conversion of Martin Luther King Jr. Day, President's Day and Veterans Day to three personal time off days, effective January 1, 2025.

Roll Call Vote:

Ayes: Commissioners Belmonte, Moffett, Conneely, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

e. 2025 Board Meeting Dates

The Board reviewed the meeting dates listed in the packet, noting some scheduling conflicts. After discussion, the Board agreed to the following 2025 Regular Meeting Dates: January 8, February 19, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, and December 10.

f. Treasurer's Report

Rosy reported the checking accounts total \$6,572,451.34 as of November 30, 2024, bearing total interest of \$26,344.65 at a rate of 4.97%. The accounts payable total is \$160,414.17. In response to President Karesh's question from the November meeting regarding non-insured collateralized balances, Rosy explained that we do not need to distribute to Hinsdale Bank & Trust for the coverage due to the account originating there.

g. Revenue Facility Report

Joel reported that we received the IPARKS insurance payment for the Community Center gym floor replacement. Additionally, we received the IPRF safety grant totaling \$3,722, for hi-visibility jackets for maintenance staff. Joel has been working with a new trainer for Power DMS software. There was discussion regarding how staff will utilize this new software. Joel reported that the surplus golf carts are currently at auction and we hope for a good return. With the golf course currently closed for the season, Joel is using this opportunity to replace some outdated IT equipment. At the Fitness Club, we continue to see new memberships; however, totals are down from October to November due to the recent rate increase. The new Saturday yoga class has proven to be very popular, and we are currently offering the Winter College Special. New membership rates have been updated on membership forms, rate sheets, the website, and RecTrac. Finally, Joel reviewed the 5-year membership comparison and monthly visit totals.

h. Parks/Maintenance Report

Bob reported that seasonal staff is currently on call due to the cold weather, and are called in for snow removal or indoor projects. Preparation and removal for Holly Days activities continues, along with maintaining outdoor lights. Bob informed the Board that

vandalism was discovered yesterday at Veterans Park pavilion; lights and receptacles were damaged, along with the storage room lock. Additionally, lights on the Holly Days trees were cut. The Board discussed additional security measures for the pavilion. Preparation for 2025 has started: controlled burn permit applications were submitted, roofs and drains are being inspected and flowerbeds are being prepared. Finally, Bob reported that the plaque at Diane Main Park was damaged. As it cannot be repaired, a new plaque will be ordered and placed inside the pavilion.

i. Recreation Report

Luke reported on Holly Days events, including Elf Tryouts, Snow Much Fun, Frosty & Friends Parade and Santa Sleigh Visits. Upcoming events include Santa's Train Ride and Breakfast with Santa, both sold out. He reviewed last month's WPA show, Calendar Girls, which had a profit of \$1,211, and Fall Break Camp, with 11 campers and \$1,248 in revenue. The Gregg House Museum holiday theme is "Let It Glow," a vintage tree lights exhibit. Kids Club continues with good registration numbers, travel basketball is in progress, and staff is preparing for Bidy Basketball. The recent active adult day trip, Ultimate Lights Tour, was full, and the upcoming Holiday Bingo Party is almost full. Marketing efforts include a new Kids Club logo, along with promotions for the Fitness Club's Winter College Special, and February's Winter Beer Fest. Luke and Bob updated the Board regarding pickleball striping on the new Community Center gym floor. The lines are too close to the west wall and need to be moved four feet. The cost will be \$4,700 to paint and seal, and will be completed following the conclusion of Bidy Basketball.

j. Other

There was no additional new business.

Agenda #9 Adjournment

Seeing no further business, a motion to adjourn the meeting was made by Commissioner Moffett and seconded by Commissioner Belmonte.

Motion approved by unanimous voice vote.
The Regular Meeting was adjourned at 7:53pm.