



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Ronald J. Gunter Administrative Center  
55 E. Richmond St., Westmont, IL 60559  
November 13, 2024 650 pm**

Agenda Item #1 Call to Order

President Karesh called the meeting to order at 6:04 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Sue Zapinski  
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Alice Krampits, Senior & Special Event Coordinator, John Chorney, Parks & Facilities Foreman, Zack Johnson, Recreation Coordinator Lily Liburdi, Marketing & Communications Specialist

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – October 2, 2024
- b. Claims Ordinance – November 13, 2024
- c. Other

A motion was made by Commissioner Belmonte and seconded by Commissioner Zapinski to approve the Consent Agenda.

Roll Call Vote:

Ayes: Commissioners Belmonte, Zapinski, Conneely, Karesh

Nays: None

Absent: Commissioner Moffett

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There were no members of the public present.

b. Written

Bob presented the Credentials Certificate for 2025 State Conference. After discussion, the Board designated Commissioner Karesh as delegate and Commissioner Belmonte as alternate for IAPD's Annual Business Meeting on January 25, 2025.

c. Other

There were no additional comments or correspondence.

## Agenda Item #6 \$1,071,000 Bond Issue

### a. Bids on Bonds

Rosy reported that only one bid was received for each Bond, from Hinsdale Bank & Trust.

A motion was made by Commissioner Zapinski and seconded by Commissioner Conneely to award the bid from Hinsdale Bank & Trust for the \$85,470 Taxable General Obligation Limited Park Bonds, Series 2024A, bearing an interest rate of 5.00%.

Roll Call Vote:

Ayes: Commissioners Zapinski, Conneely, Belmonte, Karesh

Nays: None

Absent: Commissioner Moffett

Motion Carried.

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to award the bid from Hinsdale Bank & Trust for the \$952,270 General Obligation Limited Park Bonds, Series 2024B, bearing an interest rate of 4.13%.

Roll Call Vote:

Ayes: Commissioners Belmonte, Conneely, Zapinski, Karesh

Nays: None

Absent: Commissioner Moffett

Motion Carried.

### b. Approval of Bond Ordinances

- Ordinance No. 2024-4: Ordinance providing for the issue of approximately \$85,700 Taxable General Obligation Limited Park Bonds, Series 2024A, to provide the revenue source for the payment of certain alternate bonds of the District, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.
- Ordinance No. 2024-5: Ordinance providing for the issue of approximately \$985,300 General Obligation Limited Park Bonds, Series 2024B, for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain alternate bonds of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal of and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

A motion was made by Commissioner Zapinski and seconded by Commissioner Conneely to approve Bond Ordinance No. 2024-4 and Bond Ordinance No. 2024-5.

Roll Call Vote:

Ayes: Commissioners Zapinski, Conneely, Belmonte, Karesh

Nays: None

Absent: Commissioner Moffett

Motion Carried.

## Agenda Item #7 Unfinished Business

### a. Grant Update

Bob reported on last week's Grant Street Park public meeting. He explained that neighbors are pleased to have a park in this neighborhood; however, concerns were expressed about parking and traffic, and drainage from the back of the park. Going forward, we will start on construction documents in December and go out to bid in January. President Karesh inquired about stormwater, and Bob confirmed that this will be slowed down with plantings, and detention is not required.

In addition, Bob reported that we would apply for a stormwater grant through the County for a pathway at Bernas Park. He is also working with Congressman Casten on a community grant for a permeable paver parking lot at Ty Warner Park.

### b. Capital Project Report

Bob provided updates and pictures of current projects.

- Diane Main Park Field #1: Bob explained that the backstop is nearing completion, but parts shipments have been incorrect, which is causing delays. However, the frame and footings are poured, and excavation is happening.
- Diane Main Park Field #2: Backstop is in.
- Diane Main Park Field #3: Removal and restoration is complete, and the Village engineer is working with us on the drainage improvements. When complete, this field will become a tot soccer field.
- Trampoline at Ty Warner Park: Synthetic grass has been installed around it.
- Williams Cove Park: Playground is complete. Concrete under the shelter has been improved with concrete lifting.
- Fritz Werley Park playground and shelter are complete.
- James Long Park: Most of the work is complete. Naturalization of the detention basin is in progress. After invasive plants were removed from the basin, silt was discovered. Bob is working with Village Public Works to have this cleaned up.

At this point, at 5:25 pm, Commissioner Moffett entered the meeting.

### c. Athletic Business Conference

Bob fleck, Joel Hymen, Luke Wyss, Taylor Siple and Commissioner Karesh will attend per Travel Ordinance No. 2016-6.

### d. Other

There was no additional Unfinished Business

## Agenda Item # 8 New Business

### a. 2024 Levy Ordinance No. 2024-6

A motion was made by Commissioner Zapinski and seconded by Commissioner Belmonte to approve 2024 Tax Levy Ordinance No. 2024-6.

Roll Call Vote:

Ayes: Commissioners Zapinski, Belmonte, Conneely, Moffett, Karesh

Nays: None

Absent: None

Motion Carried.

b. Surplus Ordinance No. 2024-7

Joel presented pictures of old golf carts to be sold at auction.

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to approve Surplus Property Ordinance No. 2024-7.

Roll Call Vote:

Ayes: Commissioners Belmonte, Conneely, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

c. Veterans Memorial Park Picnic Shelter Roof Bids

Bob recommended the base bid of \$89,719 from Metal Master Roof Master. According to Bob this would be approximately \$21,000 over budget, however we can manage this cost. He presented pictures of the shelter, indicating improvements to the columns. The Board discussed.

A motion was made by Commissioner Belmonte and seconded by Commissioner Moffett to award the Veterans Memorial Park Shelter Roof Project to Metal Master Roof Master, with a base bid of \$89,719.

Roll Call Vote:

Ayes: Commissioners Belmonte, Moffett, Zapinski

Nays: Commissioners Conneely, Karesh

Absent: None

Motion Carried.

d. Department of Labor Overtime Rule Policy Discussion for Non-Exempt Full Time Employees (Executive, Administrative or Professional “EAP” Category)

Bob reviewed this new mandate, to take effect January 1, 2025, explaining that we will be required to provide overtime or comp time, at 1.5 hours, to full time salaried, non-exempt staff who do not supervise other full time staff. This policy will then be reflected in the District’s Personnel Policy Manual. Bob noted that the policy will either be overtime or comp time; there will not be a choice. President Karesh recommended that overtime should be the new policy. In addition, staff overtime should be reviewed annually. According to Bob, staff schedules will be adjusted. The Board discussed.

A motion was made by Commissioner Conneely and seconded by Commissioner Zapinski to adopt an amendment to the Personnel Policy Manual reflecting the Department of Labor Overtime Compensation Policy for full time non-exempt employees, effective January 1, 2025.

Roll Call Vote:

Ayes: Commissioners Conneely, Zapinski, Belmonte, Moffett, Karesh

Nays: None

Absent: None

Motion Carried.

e. Treasurer's Report

Rosy reported that the checking accounts balance as of October 31, 2024 is \$7,139,055.51, bearing total interest of \$30,144.82 at a rate of 5.14%. The accounts payable total is \$789,535.61. President Karesh inquired about the collateralized bank balances indicating non-insured. Rosy will confirm with our banking representative and report to the Board.

f. Revenue Facility Report

Joel presented a picture of the Community Center, indicating the new logo on the front of the building. He ordered a truck for summer 2025 delivery and is working with the security camera vendor on a proposal for new cameras, not to exceed \$30,000. He confirmed that car charges are getting used at Bellerive Park; we're providing a service while also bringing in revenue. The golf course remains open, but play is slowing down due to weather changes, and the last eight golf carts were delivered. Joel reviewed the 6-year revenue comparison. At the Fitness Club, memberships are down slightly; however, new memberships continue to come in. The new yoga class on Saturday mornings is very popular and one of the fitness instructors will begin personal training. There were 12 participants in the recent Day of the Deadlift competition. Finally, he reviewed the 5-year membership revenue comparison, along with monthly visit totals.

g. Parks/Maintenance Report

Bob reported that we are moving from fall to winter projects, including fountain, irrigation and restroom winterization, along with Holly Days preparation.

h. Recreation Report

Luke reported on the recent WPA show, Calendar Girls, and recapped recent fall events, including The Last Straw, Haunted Forest and Halloween Spooktacular. Total profit for Haunted Forest was \$13,074.84. He reviewed upcoming Holly Days events, including Elf Tryouts, Snow Much Fun, Frosty & Friends Parade, Santa's Sleigh Rides and Santa's Train Ride. Kids Club is running very well and enrollments continue to increase. Fall sports have concluded, travel basketball started last weekend, and Bidy Basketball registration continues. Luke reviewed active adult programs and upcoming day trips. The museum will be decorated for "Vintage Christmas." The Winter/Spring Program Guide is currently available, and the Backstop concession stand closed for the season on October 20, having remained open for fall baseball. Commissioner Belmonte reported that WYBA would present the contribution for fall baseball at the December meeting.

i. Other

President Karesh expressed concern about District staff mowing the triangle property at the intersection of Chicago and North Warwick avenues, as this is private property. Bob explained that the Village manages this property and we maintain it; this agreement goes back many years. After discussion, Bob agreed to review the agreement.

Agenda Item #9 Adjournment

Seeing no further business to discuss, a motion to adjourn the meeting was made by Commissioner Belmonte and seconded by Commissioner Zapinski.

Motion approved by unanimous voice vote. The meeting was adjourned at 6:10 pm.