



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
June 12, 2024 6:00 pm**

Agenda Item #1 Call to Order

President Karesh called the Meeting to order at 6:06 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, John Karesh, Sue Zapinski
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – May 8, 2024
- b. Closed Session Minutes – May 17, 2024
- c. Special Board Meeting Minutes – May 30, 2024
- d. Special Board Meeting Minutes – June 8, 2024
- e. Claims Ordinance – June 12, 2024

Bob noted that the Special Meeting Minutes of June 8 have not been submitted.

A motion was made by Commissioner Zapinski and seconded by Commissioner Belmonte to approve the Consent Agenda, tabling the special meeting minutes of June 8, 2024.

Roll Call Vote:

Ayes: Commissioners Zapinski, Belmonte, Conneely, Karesh

Nays: None

Absent: Commissioner Moffett

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present.

- b. Written

There was no written correspondence.

c. Other

Bob congratulated Administrative Office Assistant Aneta Zica for passing the U.S. Citizenship test on Monday and becoming a citizen.

Agenda Item #6 Unfinished Business

a. Grant Update

Bob reported that we now have the fully executed IDNR grant agreement for the Grant Street property. In addition, the DCEO grant applications for James Long Park Satellite Garage and Fritz Werley Park Improvements were submitted on May 31, following Board approval on May 30.

b. Capital Project Report

Bob referenced the spreadsheet presented to the Board of FY 2024/25 Capital Projects, broken down by fund, and listing expenses and anticipated start and completion dates. Bob reviewed projects starting including Fitness Club parking lot replacement, Diane Main Park electric, and tee #4 netting at the golf course. The permit is ready for the parking lot project, which came in \$40,000 under budget. In addition, Park Place construction came in \$40,000 under budget and Park Place furnishings were \$30,000 under budget, so \$70,000 was carried forward for FY 2025.

Regarding Diane Main Park drainage improvements, Bob presented pictures of the park's northern boundary, and a picture of a hole with standing water. He explained that the Village's Public Works stormwater crew will assist with this project and he reviewed the piping process. According to Bob, this project will coincide with the Field #1 project. He then presented pictures of the newly painted golf clubhouse, and the poles for the tee #4 netting. Staff completed demo for this project.

On Grant Street, Bob will prepare for tree trimming and removal. He will then order a topographic survey before starting design; construction will begin this fall or next spring. President Karesh asked about the Gregg House Museum window replacement project, noting that \$45,000 is the budgeted expense on the spreadsheet. However, revenue received from the Westmont Historical Society was not indicated on the spreadsheet. Commissioner Zapinski asked about disc golf. Bob confirmed that this is still a consideration, and he has a meeting scheduled with a disc golf representative. Commissioner Conneely suggested adding additional detail to the capital projects spreadsheet. Bob will revise and send to the Board tomorrow.

c. Board to Consider School District 201 IGA for Before and After School Program at Manning School

Bob reported that the school district approved and the IGA has been approved by staff and our attorney. Luke confirmed that we will run the program at Manning Elementary School. We will no longer be responsible for bussing, we will not pay any fees to use the school and we will receive all revenue. Morning hours are 6:15-7:45 am and after school hours are 2:45-6:00pm.

A motion was made by Commissioner Zapinski and seconded by Commissioner Conneely to approve the IGA with School District 201 for Before and After School Program at Manning School.

Roll Call Vote:

Ayes: Commissioners Zapinski, Conneely, Belmonte, Karesh

Nays: None

Absent: Commissioner Moffett
Motion Carried.

d. July Rescheduled Board Meeting – July 17, 2024

The Board was in agreement to reschedule the next Regular Meeting to July 17.

e. Other

There was no additional unfinished business.

Agenda Item #7 New Business

a. 4th of July at Ty Warner Park

Bob reported that everything is ready. Staff met with all public agencies this week, permits are in place, and legislators have been invited.

b. Treasurer's Report

Rosy reported that the checking accounts total is \$5,619,663.10, bearing an interest rate of 5.63% for a total of \$25,613.86 interest. The accounts payable total is \$353,111.70.

c. Revenue Facility Report

Joel reported on cybersecurity training for the Board and he explained the need to reschedule the July Regular Meeting due to implementation of the new financial software. He reviewed upcoming projects at the Fitness Club from Budget Workshop, including parking lot replacement and the new stairway railing at the entrance. He completed the low-voltage wiring at Park Place and confirmed 10 food trucks for the 4th of July. Also, 15 full time staff completed OSHA-10 safety training. At the golf course, Joel reported on the upcoming Westmont Chamber Outing and Junior Golf League enrollment. According to Joel, Fitness Club membership has increased. He confirmed that the club will be closed the first week in July. A number of projects will be completed, including parking lot replacement, and the club will reopen on July 8. He explained that a group fitness class will be added this summer, and he reviewed the membership revenue comparison. Finally, Fitness Club Manager Taylor Siple served as director for Race to the Flag. President Karesh suggested creating an outside designated smoking section, away from the club's main entrance.

d. Parks/Maintenance Report

Bob reported that weed control is a priority, and staff is focusing on golf course maintenance. The next landscape project will be at Kiwanis Park, the Fitness Club bleachers were broken down and removed, and staff is preparing for the 4th of July event at Ty Warner Park.

e. Recreation Report

Luke reported that Recreation Coordinators Bobby Yonkee and Zack Johnson passed the Certified Park and Recreation Professional test. He reviewed Summer Fun Camp enrollment and Spray Park revenue. Upcoming events include Take Me Fishing, Movies in the Park and Concerts in the Park. Luke provided updates on Active Adult programs, as well as summer promotional efforts and staff participation in community events. Westmont Kids Club wrapped up in May, and summer camp registrations were reviewed. Finally, Luke reported on park pavilion rentals, along with Backstop concession and Spray Park revenues.

f. Other

Bob referenced the SEASPAR annual report, which was provided for the Board. He also reported on the success of SEASPAR's annual summer picnic at Ty Warner Park, which had over 250 attendees.

Finally, Commissioner Belmonte inquired about the sign on the southwest corner of Ty Warner Park. Bob confirmed that we do have a replacement sign.

Agenda Item #8 Adjournment

Seeing no further business to discuss, a motion to adjourn was made by Commissioner Conneely and seconded by Commissioner Belmonte.

Motion approved by unanimous voice vote.

The Regular Meeting was adjourned at 7:09 pm.