



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
July 17, 2024 6:00 pm**

Agenda Item #1 Call to Order

Vice President Zapinski called the meeting to order at 6:00 pm.

Agenda Item #2 Roll Call

Commissioners: Bill Belmonte, Mike Conneely, Karen Moffett, Sue Zapinski, John Karesh-remote
Staff Present: Bob Fleck, Executive Director, Joel Hymen, Supt. of Revenue Facilities & IT/Asst. Director, Luke Wyss, Supt. of Recreation, Rosy Fejzic, Finance Manager & Accountant, Lenore Farmer, Finance Assistant & HR, Taylor Siple, Fitness Club Manager
Guests: Yvonne Novak, RCP Insurance
People's Resource Center board members: Erin Norton, Debbie Dudek, Ingrid Becton

Agenda Item #3 Pledge of Allegiance

Those present recited the Pledge of Allegiance.

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes-June 12, 2024
- b. Special Board Meeting Minutes-June 8, 2024
- c. Claims Ordinance-July 17, 2024

A motion was made by Commissioner Conneely and seconded by Commissioner Moffett to approve the Consent Agenda.

Ayes: Commissioners Conneely, Moffett, Belmonte, Zapinski, Karesh
Nays: None
Absent: None
Motion Carried.

Agenda Item #5 2024 Race to the Flag 5K Check Presentation to People's Resource Center

Race Director Taylor Siple presented a \$7,637.77 donation to PRC from this year's Race to the Flag. Representatives from PRC expressed their appreciation to the Board and staff, and provided highlights of PRC community assistance programs.

Agenda Item #6 IPARKS Annual Presentation

Yvonne Novak presented the 2024-2025 renewal summary for the Board. She reviewed the Statement of Values, and explained that limits increased by \$6,038,495, due to the new Park Place building, the number of vehicles insured changed from 22 to 25, as well as additional equipment. The overall premium increase is 17% or \$16,693. According to Ms. Novak, there

has been no change in coverage, however the 3-year rate guarantee has been eliminated due to excessive property claims within the pool. The Board expressed their appreciation for Ms. Novak's presentation.

Agenda Item #7 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

A request was submitted for a rental at the James Long Pavilion at Ty Warner Park on September 13, 2024, for 250 people, which requires Board approval.

A motion was made by Commissioner Conneely and seconded by Commissioner Belmonte to approve attendance for 250 people at James Long Pavilion at Ty Warner Park on September 13, 2024.

Roll Call Vote:

Ayes: Commissioners Conneely, Belmonte, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

Agenda Item #8 Unfinished Business

a. Grant Update

Regarding the Community Funding Grant for Ty Warner Park permeable paver parking lot, Bob reported that he received an update from Congressman Sean Casten's office. We have passed committee negotiations, so he is optimistic for the full funding of \$425,000, which may be received next year. Bob explained the opportunity he had at the July 4th event to show Congressman Casten this parking lot. As the size of the parking lot was discussed, Bob is now planning to add on. He presented a picture of the County's GIS map, indicating the fitness station and jurisdictional wetland north of the parking lot. We need to maintain a 50-foot buffer around the wetland, however, the fitness station can be moved to the old bocce ball court. This could create 19 additional parking spots. He then explained the permitting and bid process. The Board discussed and was in agreement to pursue this project.

b. Capital Project Report

Bob referenced the Capital Projects Progress List included in the packet, and he presented pictures and reviewed current projects.

Construction of pickleball courts at James Long Park has started.

Regarding disc golf at Smith Woods, he met with a disc golf representative and learned we are limited to six very short holes, right along the walking path. In addition, the natural vegetation would need to be cut back 20 – 30 feet. Bob explained that there is not enough room at other parks for a disc golf course. Also, it was noted that this park is heavily used by residents, and disc golf would attract many visitors from other communities. After discussion, the decision of the Board was to no longer pursue construction of a disc golf course.

There was a \$90,000 savings on the Fitness Club parking lot, due to the good condition of the base of the lot.

Bob presented a picture of Diane Main Park field #3, which is no longer used for softball. Before beginning the drainage project, he asked the Board to consider turning this ball field into a tot soccer field. He explained that it will not only look nice but will make the drainage project much easier. After discussion, the Board was in agreement to eliminate softball Field #3 at Diane Main Park and construct a tot soccer field.

Bob then reviewed Veterans Memorial Park pavilion expenses. Total cost for power washing and paint/stain is \$11,250. Additional options include fascia with metal wrap (\$9,350), and shingle roof (\$20,000) or metal roof (\$59,000) replacement. The Board agreed to the fascia with metal wrap, however, there was discussion about the different types of roof replacement. Commissioner Belmonte was in favor of the metal roof, and Bob acknowledged that we have never had to repair any of our metal roofs. After consideration, the Board was in agreement with the metal roof replacement.

The Community Center lobby will receive updated soffit lighting and the brown wood will be painted white.

Bob presented concept designs of All Wheels Park, which will be unveiled tomorrow at Park Place. He reviewed the project, including engineering, preschool demo, disconnecting utilities, and excavation.

Luke then reviewed proposed options to replace the backstop at Diane Maine Field #2. He explained that in order to solve both cosmetic and footing issues, the entire backstop frame and chain link need replacement, which would cost \$37,000. After discussion, the Board was in agreement with complete backstop replacement.

Finally, Bob updated the Board on moving Diane Maine Field #1 north, out of the public right of way. The civil engineer is working on Bob's plans; once ready he will submit for permit with the Village, and the plan is to start this project in September.

c. Other

There was no additional unfinished business.

Agenda Item #9 New Business

a. Spohn Ranch Agreement

Bob reported that the agreement has been approved by our attorney, for design and construction of All Wheels Park not to exceed \$500,000.

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to approve the Spohn Ranch Agreement for design and construction of All Wheels Park at Diane Main Park.

Roll Call Vote:

Ayes: Commissioners Belmonte, Conneely, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

b. Board to Consider Athletic Business Conference in November

According to President Karesh, though he has never attended, he's heard that the educational sessions are very beneficial, so key staff should take advantage of this opportunity. Joel reported that there are four shows in one, and he presented a chart with associated costs for both five (\$11,800) or six (\$14,025) attendees. After discussion the Board agreed that Bob Fleck, Joel Hymen, Luke Wyss, Taylor Siple and President Karesh would attend this year's

conference. Going forward the Board will evaluate and consider attendance at either NRPA National Conference or Athletic Business Conference next year.

A motion was made by Commissioner Belmonte and seconded by Commissioner Conneely to approve commissioner and staff attendance at Athletic Business Conference Nov. 19-22, 2024, not to exceed cost of \$14,025, according to Travel Reimbursement Ordinance No. 2016-6.

Roll Call Vote:

Ayes: Commissioners Belmonte, Conneely, Moffett, Zapinski, Karesh

Nays: None

Absent: None

Motion Carried.

c. Treasurer's Report

Bob updated the Board regarding Finance Department staff training on the new BS&A software during the last two weeks. He explained that we are still in the process of building the Revenue & Expense report and it will be distributed when ready. Rosy reported that the checking accounts total \$6,935,233.38, earning 5.64% interest for a total of \$26,301.20. The accounts payable total is \$573,267.18.

d. Revenue Facility Report

Joel updated the Board on BS&A financial software staff training, along with his coordination of approved projects from Budget Workshop. He has been completing the new Comcast service contract for internet at all buildings, which will result in a cost savings each month. He added three new credit card terminals for the 4th of July event, which allowed staff to process payments and assist customers more efficiently. Joel reported that the golf course has been running successfully, despite a large number of recent rainouts; weekend sales have been averaging \$10,000. At the Fitness Club, memberships continue to increase. During the annual closure the first week of July, the following was completed: new parking lot, new stainless railing on front stairs, new cardio equipment, carpet and tile cleaning, roof repairs, and deep cleaning projects. Also, manager Taylor Siple recently obtained her nutrition coach certification. Finally, Joel reviewed membership revenue.

e. Parks/Maintenance Report

Bob reported that staff was focused on the 4th of July event, however, regular duties were still completed. Park projects have now resumed following recent rain delays, including installation of new park monument signs, and the Ty Warne Park drainage project. Daily ballfield maintenance continues, as well as weekend picnic rentals. An upcoming fall project will be constructing an above ground equipment shed at the Spray Park.

f. Recreation Report

Luke reported that enrollment has started for before and after school care, and the Summerfest Softball Tournament begins on August 8. He informed the Board that due to low enrollment, fall preschool was cancelled, however, preschool-based programs operating from Park Place will be offered. The WPA summer show, Disney Descendants, was very successful, with 647 tickets sold. Also, regarding active adult programming, Introduction to Pickleball was so popular that additional classes will be offered. Luke has been managing athletics, however, a new Athletics Coordinator was recently hired: Ishmay Kone will start on July 23. Luke

reviewed park pavilion rentals, summer camp revenue, and Backstop Concession and Spray Park revenues.

g. Other

The Board discussed adding safety rails on bleachers, however, Bob explained that they cannot be retrofitted, so new bleachers will need to be ordered.

Bob reported a decrease in vandalism.

The next Efficiency Committee Meeting is scheduled for September 4, 2024 at 5:30 pm.

Commissioner Moffett complimented staff for their work at the 4th of July event.

Agenda Item #10 Adjournment

Seeing no further business to discuss a motion to adjourn the Regular Meeting was made by Commissioner Belmonte and seconded by Commissioner Moffett.

Motion approved by unanimous voice vote.

The Regular Meeting was adjourned at 8:15 pm.