



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Ronald J. Gunter Administrative Center
55 E. Richmond St., Westmont, IL 60559
June 14, 2017, 6:00 pm**

Agenda Item #1 Call to Order

Vice President Long called the meeting to order at 6:08 pm.

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Steve Golembiewski, Supt. of Recreation, Joel Hymen, Supt. of Revenue Facilities &
Technology, Ben Grimme, Supt. of Parks & Golf Course, Kevin Siewak, Asst. Supt. of
Recreation, John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special
Events Coordinator, Lenore Farmer, Finance Assistant & HR, Collin Jaffe, Recreation
Supervisor
Steve Adams, Attorney
Guest: Matt Corso, SEASPAR Superintendent of Program Development

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – May 10, 2017
- b. Claims Ordinance – June 14, 2017

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Main, Comm. Smith

Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public
There was no one present from the general public.
- b. Written
Bob presented three requests from park renters to serve alcohol at upcoming picnics.
There was discussion about ensuring that alcohol remains inside picnic shelters and
adults are not drinking throughout the parks.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve the
request to serve beer and wine at Ty Warner Gazebo on August 12, 2017.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long

Nays: None

Absent: Comm. Main, Comm. Smith

Motion Carried.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve the request to serve beer and wine at Ty Warner Gazebo on July 29, 2017.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long

Nays: None

Absent: Comm. Main, Comm. Smith

Motion Carried.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve the request to serve beer at Ty Warner Pavilion on July 21, 2017.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long

Nays: None

Absent: Comm. Main, Comm. Smith

Motion Carried.

c. Other – SEASPAR Presentation

Bob introduced Matt Corso, who will become SEASPAR's Executive Director in July, when the current director, Susan Friend, retires. Matt addressed the Board, and reviewed SEASPAR events and programs. He noted that Westmont Park District is one of the original member agencies and expressed gratitude for use of the District's parks and facilities for SEASPAR programming.

At this point, at 6:30 pm, President Main entered the meeting.

Discussion continued about inclusion aides, and the District's annual member contribution to SEASPAR, which is equal to the amount of participants who are Westmont residents.

President Main called Kevin to the podium to recognize him and to thank him for recently performing CPR at the Fitness Club on a member who had collapsed. She noted that his knowledge and quick action led to saving the member's life.

Agenda Item #6 Attorney's Report

Steve Adams referenced the recent report he sent to the Board via email.

Agenda item #7 Unfinished Business

a. Robert Bernas Park/OSLAD Update

- Bob said that he is working on the permitting process, and though we do not have permits yet, he hopes to get the bid packet out next week. He explained that per the fire inspector an alarm system is needed in the park's restroom. He will research.
- b. Maintenance Facility Acquisition Update and Village Board Meeting
Bob stated that he will go before the Village Board at the June 22nd meeting, in order to request a Special Use Permit for the new maintenance facility.
Steve Adams presented Ordinance No. 2017-5, which contains financing terms for the borrowing of \$650,000, in order to purchase the property. He explained that he prepared the note but Wintrust Bank wants to use their own form. He said the ordinance can be adopted tonight and then he can work out the terms, adding that this is not a line of credit.

Motion was made by Comm. Karesh and seconded by Comm. Flynn to approve Ordinance No. 2017-5 for financing the purchase of the property located at 134 and 200 E. Quincy St., Westmont.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Flynn, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

Bob said he prepared a very basic landscape plan for the front and rear of the property, so the Village can attach it to their ordinance. He explained that this plan will also include new fencing and stated that the railroad's property will not be touched.

- c. Mertz Park/Ashford Open Space Property Conveyance Update
Steve Adams explained that he is in the process of getting the property conveyed to Westmont Park District, which involves the need for a survey and title. When complete, the Village will authorize a resolution conveying this property to the District. He added that there is no transfer of money. The Board reinforced the need to get the property title in the District's name.
- d. LED Lighting Projects Update
Joel reported that the project is complete and the new lights at the Fitness Club are much brighter. He is currently working with ComEd, since the State no longer administers the lighting grants, and will provide costs and payback, in order to determine if the lighting can be replaced in the Community Center gym.
- e. Race to the Flag Recap
Kevin reported that the race went very well, with approximately 400 participants, and raised \$14,762. He explained that the District will keep approximately 20% for expenses, with the remainder being donated to People's Resource Center. He thanked his co-director, Kim Baxter, for all of her assistance, along with the Lions Club, for providing the post-race pancake breakfast.
- f. Other
Bob reported that work is complete on the tennis courts that were reconstructed at Ty Warner Park and Veterans Park, and crack repair will begin on the tennis courts at both Fritz Werley and Kiwanis Parks. The Board expressed concern about protecting

the new courts at Ty Warner from the fireworks at the upcoming July 4th event and directed staff to research a way to cover the courts.

Agenda Item #9 New Business

- a. July 4th Activities
Bob explained that there will be no changes in what we have done in the past and activities will begin at 4:00 pm.
- b. Prevailing Wage Ordinance No. 2017-4
Steve Adams explained that we are required by law to pass this ordinance, or the District will be in violation. The Board entered into discussion.

Motion was made by Comm. Flynn and seconded by Comm. Main to approve Prevailing Wage Ordinance No. 2017-4.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Main, Comm. Karesh

Nays: Comm. Long

Absent: Comm. Smith

Motion Carried.

- c. Treasurer's Report
Sharon reviewed the checking accounts, which total \$4,133,801 as of May 31, 2017. She reported the accounts payable total is \$191,929.78 and we continue with two CD's which total \$200,000. In addition, the first property tax distribution, totaling more than \$1,000,000, arrived June 1st.

- d. Revenue Facilities Report
Joel reported that business at the Golf Course is doing well and the Junior Golf League is well under way. The Junior League has 420 golfers registered, with the majority of participants living outside of Westmont.
Joel reported that Fitness Club membership is positive seven for May and he provided a visual of the new courtesy charging station. Since this will be the first year the Fitness Club will not be closing for maintenance, Joel explained that the goal is to complete annual projects with as little inconvenience to members as possible. Joel informed the Board of the need to purchase two new bikes, explaining that since there are more members than ever, the equipment is used more and needs to be repaired or replaced more often. The Board discussed, along with the age of the TV's at the Fitness Club.

Motion was made by Comm. Karesh and seconded by Comm. Main to approve the purchase of two new exercise bikes for the Fitness Club, not to exceed \$6,000.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Main, Comm. Flynn, Comm. Long

Nays: None

Absent: Comm. Smith

Motion Carried.

With regards to the new Time Clock Plus software, Joel explained that Sharon is currently in training and converting the data. Finally, Joel reported that he is in the process of building the District's new website.

e. Parks/Maintenance Report

Ben reported that he is in the process of completing several projects: planting flowers at Ty Warner Park, repairing the faulty wiring at the Golf Course, and ash tree removal. There was discussion about tree and stump removal and the need to replace trees sooner after removal. Ben informed the Board of the need to replace the 11-year-old hot water pressure washer, which is used to remove salt from the District's vehicles in the winter. Replacement of the older, wood park signs continues, with installation of the newest signs at both Williams Cove and Blackhawk Parks. The Board expressed concern about the need to replace any old signs that are falling into disrepair.

f. Recreation Report

Steve reported on upcoming events, including the PVPN production of "Fiddler on the Roof," the PVPN fundraiser at Uncle Bub's, and the Westmont Chamber Golf Outing, held at Twin Lakes Golf Club.

Steve requested permission from the Board to provide scholarships to Westmont families who host children participating in the Safe Families program. The Board entered into discussion.

Motion was made by Comm. Karesh and seconded by Comm. Main to provide scholarships to children in the Safe Families Program, with guidelines set by staff, in order to participate in District programs.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Main, Comm. Flynn

Nays: Comm. Long

Absent: Comm. Smith

Motion Carried.

Steve proposed a new scoreboard controller for Ty Warner Park, to serve as a back-up, in order to ensure that there is always a working controller. Bob reminded the Board that the scoreboards at Ty Warner are 17 years old. The Board discussed, directing staff to explore different, less costly options. In addition, the Board directed staff to provide a list of instructions for operating the controllers, to be kept at each scoring table.

There was discussion about the recent North-South Softball Tournament held at Ty Warner Park, with regards to park maintenance and staff work hours.

Steve reported that the tackle football program has been cancelled due to low registration, but there are currently 29 registrants for the new flag football program. Steve explained there should be at least one team per level, and they will play with teams in Downers Grove and Woodridge.

Steve informed the Board that Colleen McGavock recently submitted her resignation. He then introduced Collin Jaffe to the Board, who started working as Recreation Coordinator on June 12.

g. Other

Bob presented information about stormwater management at the Deer Creek basins and Ashford open space, with regards to the Intergovernmental Agreement between the District and the Village; the Village manages stormwater and the District is responsible for mowing. Bob explained that the Village wants to increase the volume at these two locations and remove them from maintenance in order to naturalize them. The Board began discussion. Steve Adams advised the Board not to reply to the Village until a plan and formal proposal is made. The Board requested a joint meeting to clarify these issues.

Agenda Item #10 Adjournment

Seeing no further business, a motion was made by Comm. Flynn and seconded by Comm. Karesh to adjourn the Regular Meeting.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

The Regular Meeting was adjourned at 9:05 pm.