



**Westmont Park District Board of Commissioners
Minutes of the Regular Meeting
Administrative/Senior Center
55 E. Richmond St., Westmont, IL 60559
June 8, 2016, 6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:06 pm

Agenda Item #2 Roll Call

Comm. Flynn, Comm. Karesh, Comm. Long, Comm. Main,
Staff Present: Bob Fleck, Executive Director, Sharon Macak, Supt. of Finance,
Steve Golembiewski, Supt. of Recreation, Joel Hymen, Supt. of Revenue Facilities & IT,
Ben Grimme, Supt. of Parks & Golf Course, Kevin Siewak, Asst. Supt. of Recreation,
John Chorney, Parks & Facilities Foreman, Alice Krampits, Senior & Special Events
Coordinator, Nicolette Jerik, Recreation Coordinator, Lenore Farmer, Office Manager,
Kyle Madeja, Athletics Coordinator, Jeff Smith, Asst. Golf Course Supt.,
Steve Adams, Attorney
Guests: Chris Flynn, Larry Forsberg, Westmont Chamber Executive Director

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. May 11, 2016 Regular Board Meeting Minutes
- b. Claims Ordinance – June 8, 2016

President Main called for a motion to approve the Consent Agenda.

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the
Consent Agenda.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

Agenda Item #5 Swearing In – Commissioner Jim Flynn

Attorney Steve Adams administered the Park Commissioner Oath of Office to
Commissioner Jim Flynn, noting that he is now authorized to vote on all future matters.

Agenda Item #6 Open Forum

- a. General Public

There was no one present from the general public.

b. Written

Bob read a letter from Illinois State Representative Patti Bellock regarding Parks Day at the Capital and Legislative Conference. He also read an invitation from the Village inviting the Board to attend the Village Picnic.

Bob read a written request from Reclaim 13, a non-profit organization, wanting to sponsor a 5K fundraiser which will start and end at Ty Warner Park, on August 20, 2016 starting at 8:00 am.

Motion was made by Comm. Karesh and seconded by Comm. Long to approve the request by Reclaim 13 to hold a 5K fundraiser at Ty Warner Park on August 20, 2016.

Roll Call Vote:

Ayes: Comm. Karesh, Comm. Long, Comm. Flynn, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

c. Other

There was no other written correspondence.

Agenda Item #7 Treasurer's Report

a. Monthly Cash Report

Sharon reviewed the checking accounts, which total \$4,378,437.94 as of May 31, 2016 and she reported the accounts payable total is \$225,829.36.

b. Other

Sharon said the first tax distribution of 2016, \$480,354.25, was received on June 1. There was discussion about how the tax distribution is received, and about tax objections. Steve Adams explained that the county holds back a very small amount each year to pay out tax objections so as not to interfere with our cash flow. The Board requested a tax distribution report.

Agenda Item #8 Attorney's Report

a. Illinois Prevailing Wage Act Ordinance No. 2016-4 – Board Action

Steve Adams said we are required by law to pass this ordinance. He explained that 2016 rates have not been updated due to lack of budget in Illinois, so we are adopting 2015 rates; if there are updates in 2016 we will have to adopt them.

Motion was made by Comm. Flynn and seconded by Comm. Karesh to approve Illinois Prevailing Wage Ordinance No. 2016-4.

Roll Call Vote:

Ayes: Comm. Flynn, Comm. Karesh, Comm. Main

Nays: Comm. Long

Absent: Comm. Smith

Motion Carried.

b. June 1st Bonds

Steve Adams reviewed Bond Ordinance No. 2016-2, stating it was approved at the May Regular Meeting and all documentation has been completed.

c. Other

Steve Adams reported that the General Assembly was not in session today and we are still waiting for the state to figure out a budget.

Agenda Item #9 Board Discussion on Possible Closure of Westmont Drive

Bob explained that the BMW dealership on Ogden Ave, which owns property on both sides of Westmont Drive, has approached the Village to purchase Westmont Drive, which runs North and South and is an access road to the Fitness Club. He provided visuals to illustrate how this could potentially impact access to the Fitness Club. The Board discussed, and concluded they are not in favor of closing an access road to our facility.

Motion was made by Comm. Long and seconded by Comm. Flynn to object to the closure of Westmont Drive and to authorize sending a letter to the Planning & Zoning Commission.

Roll Call Vote:

Ayes: Comm. Long, Comm. Flynn, Comm. Karesh, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

Agenda Item #10 Unfinished Business

a. Red, White & BBQ Recap

Bob reported the event went very well and ran very smoothly this year, adding the Lions Club paid their fee for use of Ty Warner Park.

b. Race to the Flag Recap

Kevin reported the race was a big success this year, with 453 registered, which is a race record. He said approximately \$7,500 was raised, which will benefit People's Resource Center.

c. Other

There was no other unfinished business.

Agenda Item #11 New Business

a. July 4th Update

Alice reviewed the event, which will be held at Ty Warner Park, starting at 4:00 pm. She said it will be run the same as in previous years, and will include kids' games, Barnyard Bingo, a petting zoo, the Grand Ave Big Band, and a bounce house, which is new this year. Fireworks will start at 9:30 pm.

b. Concerts in the Park Update

Alice reported that there will only be four concerts this year, starting on July 27, and all will be held at Veterans Memorial Park. She described all the bands that will perform.

There was discussion about the tent near the gazebo at Ty Warner Park, and whether it should be up since we will not have any concerts there this year.

c. Twin Lakes Golf Club Update

Joel reported that this is probably the biggest year for the Junior Golf League. Revenue for 2016 is \$85,060 as compared to \$78,500 for 2015. In addition, Joel reviewed the outings for June. There was discussion about rates, which will be reviewed at the December Regular Meeting.

d. Fitness Club Update

Kevin reported that May membership is -4. He presented a general information brochure which can be used as a promotional item at community events. He said he is currently holding interviews for new front desk staff. There was discussion about the annual maintenance closing at the end of June. The general feeling was to close as scheduled this year, but in 2017, keep the club open.

e. Other

Bob said Susan Friend, SEASPAR's Executive Director, will attend the July Regular Meeting and will recognize Westmont residents who participated in Special Olympics.

Agenda Item #12 Report of Staff

Joel reported on the construction of the new office at the Fitness Club and thanked John for his assistance with the demo. He will provide pictures at the next meeting. He reviewed the mandatory State of Illinois liquor serving session he recently attended. Joel said staff will be trained on liquor serving later this month. There was discussion about a policy to be included in the Personnel Policy Manual.

Ben reported that the new sprayer and mower were delivered and are up and running. He said there have been no problems at the golf course with the Junior Golf League and he is happy to have the kids there. He continues to work on tree removal and mowing.

Steve reported on the PVPN summer musical, "Footloose," which will be performed the last two weekends in June at Westmont High School. He discussed the success of the Pet Promenade and Picnic in the Park event, held on May 15 in conjunction with the annual Flying 4 Kids event and Touch-A-Truck. He estimated approximately 500 people attended.

Nicolette reported that all programing is going well. She said Kids Club ended the first week of June and Summer Camparama is underway. She said the Backstop and Spray Park opened on May 28 and all scheduling, reservations and inventory are in place. She reviewed the timetable for the upcoming Teen Camp Challenge on July 20. There was discussion regarding equipment damage at Ty Warner Park.

Kyle reported on field and gym rentals and said the Gems softball season is almost complete, and men's floor hockey just ended. Adult softball is underway and he said the new Tuesday/Thursday 16" league looks like it will have a successful first season. There was discussion regarding field concerns at a recent Gems game.

Alice reported that senior trip registrations for the summer are going very well and the Elegant Evening Dinner Train trip on July 20 has so many people registered she will need

to take a second bus. She reviewed the recent chalk art contest and ice cream social and said the Museum's summer exhibit, "Postcards: Wish You Were Here!" is officially open.

John reported that his staff is very busy and said he will address any park maintenance issues discussed at tonight's meeting. He reviewed scheduling, stating there is coverage from 7:00 am – 3:30 pm seven days per week. He added that his staff maintains baseball and softball fields every day and continues to paint soccer fields twice weekly.

Cindy did not attend the meeting due to parent orientation for summer camp. Her report was read by Steve, who reviewed the summer camp program and preschool graduation.

President Main expressed her appreciation to staff for their hard work during the transition process. Bob agreed, explaining he wishes to carry on the atmosphere created by Ron.

Agenda Item #13 Adjournment

Seeing no further business, a motion was made by Comm. Long and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call Vote:

Ayes: Comm. Long, Comm. Karesh, Comm. Flynn, Comm. Main

Nays: None

Absent: Comm. Smith

Motion Carried.

The Regular Session was adjourned at 8:15 pm.