



**Westmont Park District Board of Commissioners  
Minutes of the Regular Meeting  
Administrative/Senior Center  
55 E. Richmond St., Westmont, IL 60559  
November 11, 2015, 6:00 pm**

Agenda Item #1 Call to Order

Vice President Long called the meeting to order at 6:00 pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith  
Staff Present: Ron Gunter, Director, Bob Fleck, Assistant Director, Sharon Macak, Supt. of Finance, Steve Golembiewski, Supt. of Recreation, Keith Johnson, Greens Supt., Joel Hymen, Supt. of Revenue Facilities & Technology, Ben Grimme, Supt. of Parks & Golf Course, Kevin Siewak, Asst. Supt. of Recreation, John Chorney, Parks & Facilities Foreman, Cindy Bump, Pre-School Director, Craig Grember, Golf Club Manager, Rick Ricksecker, Fitness Club Manager, Alice Krampits, Senior & Special Events Coordinator, Nicolette Jerik, Recreation Coordinator, Lenore Farmer, Office Manager

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – October 11, 2015
- b. Special Board Meeting Minutes – October 26, 2015
- c. Claims Ordinance – November 11, 2015

Vice President Long called for a motion to approve the Consent Agenda.

Motion was made by Comm. Smith and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call:   Ayes 5           Nays 0           Absent 0  
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

a. General Public

There was no one present from the general public.

b. Written

Ron noted the new Winter/Spring Program Guide that was distributed to the Board.

c. Other

President Main thanked the Board and staff for their support while she recovers from her recent surgery.

## Agenda Item #6 Fitness Club Update

### a. Membership

Rick reported that membership for October was +5. He stated that the new club that reopened in Burr Ridge has not affected our membership numbers. There was discussion about cost-effectiveness of upgrading the towel service, since larger, thicker towels will increase washer and dryer use. Rick will investigate further.

### b. Fee Structure

Ron said if new towels are ordered, we may increase fees. He explained that the last fee adjustment occurred eight years ago, and it was a decrease in fees. He added that we may look at a fee increase in the next Budget Workshop. There was discussion about conducting a membership survey, along with a comparison study of surrounding area fitness clubs.

Bob and Rick explained that there is a problem with the whirlpool dehumidifier, and Bob said he is researching repair options. The Board agreed to spend up to \$40,000 to repair.

## Agenda Item #7 Unfinished Business

### a. Westmont Community Center Ramp Replacement – Update

Bob reported that Keith and Ben have been working on landscaping, and he is waiting on the epoxy finish material, which will be a speckled finish, similar to the Fitness Club stairs, but a darker color. He explained that it is workable in temperatures as low as 40 degrees, so it will get done this season. He added that the epoxy will be a non-slip surface and protect the ramp from salt.

### b. Splash Pad Repairs

Bob reported that he is waiting on the new water cannon tops to come in. Also, the surface needs to be patched where the leak was repaired.

### c. Park Projects Update

Bob explained that this is a transition time, with lots of fall clean-up, various landscape projects, etc. He stated that at Ty Warner Park the new restroom partitions will be going in later this week, along with winterization of the fountains and restrooms. Regarding restrooms upgrades at Ty, Bob showed a picture of new sinks, which would be easier to clean, are ADA accessible, and would eliminate soap mess on the floors. He added that the easiest upgrade would be new faucets and new, foam-soap dispensers.

### d. Other

Bob said that outdoor staff is working hard to complete seasonal jobs and we need to start thinking about upcoming snow removal and salting.

## Agenda Item #8 New Business

### a. 2015 Tax Levy Ordinance

#### 1. Public Hearing

Vice-President Long opened the Public Hearing. There was no one present from the general public. Vice-President Long closed the Public Hearing.

2. Board Action

Motion was made by Comm. Main and seconded by Comm. Karesh to approve the 2015 Tax Levy Ordinance No. 2015-5.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion Carried.

b. \$765,000 Bond Issue – December 1, 2015

1. Bids on Bonds

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve the bid of .95% from Hinsdale Bank & Trust.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion Carried.

2. Approval Bond Ordinance No. 2015-6

Motion was made by Comm. Smith and seconded by Comm. Main to approve Bond Ordinance No. 2015-6.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion Carried.

c. Appointment of New Legal Counsel

Motion was made by Comm. Main and seconded by Comm. Smith to approve Tressler LLP as new legal counsel.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion Carried.

d. RFP for Banking Services for Westmont Park District.

1. Board to Review RFP's

Ron said that the RFP was sent to area banks and proposals were returned from Byline Bank, First Midwest Bank and Wintrust Financial. Sharon, Bob and Ron reviewed and compared services from the three banks. Ron stated that Byline will close the Westmont branch in December, so we will start the transition process, which will take about three months.

2. Board Action on Banking Services for Westmont Park District

Motion was made by Comm. Main and seconded by Comm. Bernas to approve Wintrust Financial (Clarendon Hills Bank) for Westmont Park District banking services.

Roll Call: Ayes 5 Nays 0 Absent 0  
Motion Carried.

e. Natural Gas Contract – Price Negotiation

Bob explained that he has been managing the utilities and we are currently locked into a three-year gas contract through 2018, which lowers the rates each year.

f. Cyber Security Training

Bob and Joel discussed training with a company used by the Village. Joel explained that this training adds another layer of security with regards to topics such as credit card protection. He said using this service for one year will cost \$500 to train 25 people. Training is done individually on a computer, not group training.

g. Golf Course Update

Craig reported that the weather has been great and the 9 for \$9 special is still being offered. He said the next outing will be the Chili Open in January. He reviewed totals from 2014 and 2015 and explained that Larry Nielsen will step down from his assistant manager position and Tom Chatton will move up. There was discussion about possibly offering lessons. Also, the Board requested the results from the Junior League survey.

h. Other

There was no other new business.

Agenda Item #9 Report of Staff

John reported that he is continuing to train the new members of the maintenance staff. He said that he has been cleaning up from Haunted Forest and he will begin to winterize the restrooms and water fountains at our parks. He added that the Holly Days trees have arrived and he will start to put them up.

Steve reported that the 9<sup>th</sup> annual Haunted Forest event, held on October 24, was very successful, with over 1,000 people attending, and he is already brainstorming ideas for the 2016 event. He said approximately 50 kids attended the Jr. High Halloween Dance. He reminded the Board and staff about the upcoming PVPN production, "The Laramine Project. Steve presented the Park & Facility Rental Summary for the 2015 season, along with the Summary Distribution Report for FY 2014-15 Scholarships. He reviewed dates for upcoming Holly Days events and he thanked the Board for the opportunity to attend Professional Development School.

Kevin reported that the Wildcat Football season has ended, but Wildcat Cheer continues, with two teams going to the national competition. He added that the Spaghetti Dinner fundraiser will take place on November 21. He said the Bidy Basketball draft will take place at the end of the month and games are scheduled to begin on December 12. Kevin thanked the Board for the opportunity to attend Professional Development School and he reviewed his upcoming programs for the winter.

Nicolette reported that her programming is going well. She reviewed her work at the Haunted Forest event and the Junior High Halloween Dance. She said the theme for next spring's dance recital is Dancing through the Decades. In addition, she is exploring a new gymnastics program.

Ben reported that he has been working with Keith and John and is still learning how tasks and projects are being done. He added that he and his crew blew out the irrigation on the baseball fields and he will soon be learning how to set up the ice rinks at Veterans Park.

Joel reported that he recently attended the Electronic Records Seminar, where he learned the best practices for storing our records as we move towards scanning. He stated that he also attended the IAPD Legal Symposium and a RecTrac seminar. He added that he continues to update our website and post programs and information on Facebook.

Keith reported that he and Ben have been busy and they are getting a lot done. He explained that they have been removing trees and grinding stumps, aerating fairways and tees at the golf course, and winterizing irrigation systems. He added that the ice skating rinks will go up in two weeks at Veterans Park.

Sharon reported on the cash and investment balances and stated that the checking accounts total \$5,953,114.33. She explained that the accounts payable total included the first bond payment. She added that the preliminary audit report is due later this month. She also reviewed new absence recording procedures for full-time staff, which will start in 2016.

Cindy reported that the Westmont Fire Department conducted a fire safety session with the three-year-old class, and the four-year-olds visited the fire station and police department. She said the annual family fun nights are scheduled at the preschool later this month and the bake sale fundraiser will take place at the Craft Bazaar. Cindy explained that she is busy planning her upcoming Holly Days programs.

Alice reported that senior trips are going well and she is working on the next “Young at Heart” newsletter. She explained that the recent hearing screening was so popular that it will now be offered three times per year and she is currently collecting surveys at the Fitness Club regarding the SilverSneakers program. She estimated that there were approximately 300 people in attendance at the Halloween Fun Fair and she reviewed plans for the upcoming Craft Bazaar. She said the annual museum membership drive is currently taking place and she is working on a Colonial Christmas at the museum.

Ron explained that Alice and Steve are part of a Village-wide committee currently planning the 100<sup>th</sup> anniversary celebration. He added that Westmont is 94 years old.

There was discussion about cars from the Audi dealership using the Ty overflow lot and Bob explained that this doesn't interfere with our programs there.

#### Agenda Item #10 Adjournment

Seeing no further business, a motion was made by Comm. Smith and seconded by Comm. Main to adjourn the Regular Session.

Roll Call:     Ayes 5             Nays 0             Absent 0  
Motion Carried.

The Meeting was adjourned at 8:10 pm.

