

**Minutes of the Regular Board Meeting
July 8, 2015
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:03 pm

Agenda Item #2 Roll Call

Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith
Staff Present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Kim Baxter, Supt. of Recreation, Sharon Macak, Supt. of Finance, Keith Johnson, Greens Supt., Steve Golembiewski, Asst. Supt. of Recreation, John Chorney, Facilities Coordinator, Rick Ricksecker, Fitness Club Manager, Alice Krampits, Senior & Special Events Coordinator, Joel Hymen, IT & Rec Supervisor, Kevin Siewak, Athletics Coordinator, Cindy Bump, Pre-School Director, Lenore Farmer, Admin. Assistant; Nicolette Jerik, Recreation Coordinator, Mark Rehfeld, Intern
Guests: Yvonne Novak, RCP Insurance
Race to the Flag Committee: Mike Ramsey, Greg Pill, Nancy Tannehill, Cathy Crane

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes – June 10, 2015
- b. Claims Ordinance – July 8, 2015

President Main called for a motion to approve the Consent Agenda

Motion was made by Comm. Smith and seconded by Comm. Long to approve the Consent Agenda.

Roll Call: Ayes 4 Nays 0 Absent 1

Agenda Item #5 Open Forum and Correspondence

- a. General Public
There was no one present from the general public.
- b. Written
Ron said there are two requests for alcohol which will be moved to New Business.
- c. Race to the Flag – Committee to Address Park Board

Kim introduced the Race to the Flag committee members and Mike Ramsey and Greg Pill addressed the Board. They presented a history of the event and what is involved with planning it and how successful it has been. They explained that they cannot run the event themselves anymore and are trying to determine the future of the event.

Comm. Bernas entered the Meeting at 6:10pm.

Options were presented, such as a different date, different location, or discontinuing the race. Ron said that if we take on the race, he would like to change the charity from St. Jude's to a local charity, like People's Resource Center, to keep the proceeds in our own town. The Board was in favor of keeping the event and directed staff to organize for discussion at the next Meeting.

d. Other

There was no other correspondence.

Agenda Item #6 Fitness Club

a. Review Renovations/Repairs

Rick reported on the projects that were completed during the Fitness Club's annual maintenance closing from June 29 – July 5. He said the gym lights were replaced, the floor was replaced in the men's locker room, new equipment was installed in the upper fitness room, floors were refinished in the racquetball courts and there was a lot of cleaning and painting. There was discussion about members being inconvenienced by closing for a week and about fixing the hot tub.

b. Fitness Club Update

Bob said he has been taking care of the sink hole in the back of the Fitness Club. He said it is actually underground detention – a pipe six feet in diameter – and will be sealed. Bob added that he has received a great deal of help from Public Works.

Agenda Item #7 Unfinished Business

a. July 4th Recap of Activities

Alice reported that the July 4th event went very well. She said the deposits totaled \$14,715.75 which is an increase from 2014. Ron said there will be a formal budget summary at the next meeting.

b. WCC Ramp Project Update

Bob reported that the permit has been approved and the contractor is moving along. He said the shop drawings were sent to the engineer today.

c. Wilmette Park – Life Estate Update

Bob explained that while the State of Illinois has the ultimate decision regarding our tax exempt request for a Life Estate, the County is denying our request. He is hoping the rate is reduced because of park property and Mr. Kuzminski's age. He said we can appeal.

d. Park Projects Update

Bob reported that thirty-six ash trees have been removed this summer and Keith just planted thirty trees last week. He said mulch is being added to some parks, which can be stored at Bellerive Park. Bob said swing belts and chains have been replaced at playgrounds and both maintenance staff and park patrol continue to look for safety issues. There was discussion about safety issues and risk management with Yvonne from RCP Insurance. Bob stated that he wants to begin pavement patching and seal coating soon, along with upgrading the restrooms at Ty Warner Park.

e. Park Permits/Ordinance Update

Ron explained that we only issue permits for certain parks: Veterans Memorial, Twin Lakes Park, Twin Lakes Woods, Ty Warner, and Lions. All other locations are with Board approval only.

f. Other

There was discussion about grill use and disposal of hot coals. Bob said this is one of the reasons why we only permit certain parks. Ron agreed this is why we need to review the ordinances.

Agenda Item #8 New Business

a. 2015-2016 Insurance Renewal

Bob introduced Yvonne Novak from RCP Insurance, who discussed our renewal with IPARKS. Ron said we have been with IPARKS for fifteen years. Yvonne explained that our property values have been increased by 3% but the premium increased only 1% from last year. She presented an overview of the policy and coverage.

b. 2015 National Congress

Ron reminded the Board that the NRPA Annual Conference will take place September 15-17. He said we will have to register by the end of July to get early bird rates.

c. Request for Alcohol on August 14 at Ty Warner Park

Ron explained that this rental group has the appropriate insurance.

Motion was made by Comm. Bernas and seconded by Comm. Karesh to approve the request for alcohol at Ty Warner Park on August 14.

Roll Call: Ayes 5 Nays 0 Absent 1
Motion Carried.

Ron read a second written request to serve beer and wine at Lions Park on July 18.

Motion was made by Comm. Long and seconded by Comm. Karesh to approve the request for beer and wine at Lions Park on July 18.

Roll Call: Ayes 5 Nays 0 Absent 1
Motion Carried.

d. Twin Lakes Golf Club Update

Joel reported that the Junior Golf League registration numbers are the highest ever. There was discussion about rounds of golf carrying over from year to year. Joel said 83 golfers participated in the June 27th outing. He said drink cart sales during Sunday softball at Twin Lakes Park total \$162. There was discussion about beer sales at Ty Warner Park. Joel said that foot golf is now in its sixth week and not doing very well. The possibility of playing golf and foot golf at the same time was discussed.

e. Park Specialist Job Description

Bob stated the job description was included in the packet and this is what we need to replace Bob Heiden's position. Bob said he is ready to advertise the position and we really want someone with playground experience.

f. Other

Bob said the new signs for Fritz Werley Park and Lions Park have been delivered, but we are waiting for the posts. Ron said we will start preparing the RFP for a new attorney and he hopes to begin interviews in September.

Agenda Item # 9 Report of Staff

Joel reported that his main focus has been on the upgrade of the new registration software.

Sharon reported that we are already one month into the new fiscal year. She said this month's accounts payable total is \$264,247.38 and the checking accounts total is \$5,146,086.

John reported that he was busy getting ready for the July 4th event and he has been preparing for the Taste of Westmont. He said he has also been working on the baseball fields.

Kevin reported that the season still continues for adult softball and there has been a lot of rescheduling due to rainouts. He said Gems softball went well and Wildcats registration is currently going on. Kevin explained that he is working on travel basketball and Bidy Basketball, the fall program guide, and he is learning the new software.

Steve reported that PVPN's musical, "Wizard of Oz," was very successful and the theater group is working on their next play for September. He said PVPN's steak feed dinner fundraiser is scheduled for Saturday, August 8, at Veterans Memorial Park. He said the first of two movies in the park, "Big Hero 6," will take place on Friday, July 24 at Ty

Warner Park. Steve explained that the Flying-4-Kids/Touch-a-Truck event was rescheduled on June 20 and was very successful, with Touch-a-Truck being the big attraction. He said upcoming teen activities include Battle of the Bands and Teen Olympics.

Nicolette reported that June 29 was her official start date at the Westmont Park District. She said she worked with Steve at the July 4th event and she will be working with Battle of the Bands at Taste of Westmont.

Alice reported that summer registration for senior trips is going very well. She explained that attendance at Concerts in the Park has been low due to bad weather. She said the next concert, North Shore Concert Band, is scheduled for July 15 at Ty Warner Park. There was discussion about revamping the concert series for next summer. Alice stated that she sold all of the Barnyard Bingo deeds – 440 total – for a profit of \$1,166 to benefit the Gregg House Museum. She said the Dispensa’s Kiddie Kingdom Exhibit at the museum is going well.

Cindy reported that there are about 60 kids registered for session C of summer camp. She said the Monday/Wednesday session of Summer Fun Camp was cancelled due to low enrollment but the Tuesday/Thursday session is going well. Cindy said a lot of kids participated in the games at the July 4th event and over 200 people participated in the watermelon eating contest.

Keith reported that he has been keeping up with grass cutting, but it has been a challenge due to all the rain. He said he planted new trees and he sprayed for mosquitos at Ty Warner Park for the July 4th event.

Kim reported that the Fall Program Guide is scheduled to be delivered to residents the weekend of August 14-16. She said the August/September edition of the Neighbors Magazine, featuring the Twin Lakes Golf Club and the Fitness Club, should be delivered August 1.

Ron reminded the Board and staff that the next Regular Board Meeting is August 19.

Agenda Item #10 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the Regular Session.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

The Meeting was adjourned at 8:20 pm.

