

**Minutes of the Regular Board Meeting  
February 18, 2015  
6:00 pm**

Agenda Item #1 Call to Order

President Main called the meeting to order at 6:03pm

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith  
Staff present: Ron Gunter, Director, Bob Fleck, Supt. of Parks & Planning, Kim Baxter, Supt. of Recreation, Sharon Macak, Supt. of Finance, Steve Golembiewski, Asst. Supt. of Recreation, John Chorney, Facilities Coordinator, Rick Ricksecker, Fitness Club Manager, Alice Krampits, Senior & Special Events Coordinator, Joel Hymen, IT & Rec Supervisor, Kevin Siewak, Athletics Coordinator  
Guest present: Susan Fisher, Vice President, Byline Bank

Agenda Item #3 Pledge of Allegiance

Agenda Item #4 Consent Agenda

- a. Regular Board Meeting Minutes January 14, 2015
- b. Claims Ordinance

President Main called for a motion to approve the Consent Agenda.

Motion was made by Comm. Smith and seconded by Comm. Karesh to approve the Consent Agenda.

Roll Call:     Ayes 5           Nays 0           Absent 0  
Motion Carried.

Agenda Item #5 Open Forum and Correspondence

- a. General Public

There was no one present from the general public.

- b. Written

Ron noted the Recreation Report and flyers promoting the Spring Palette Art Show, which were distributed to each member of the Board.

- c. Other

There was no other correspondence.

## Agenda Item #6 Fitness Club

### a. Report of Manager

Rick reported that membership renewals continue to be high. There were twenty-five new memberships in January and thirty-three renewals, for a total of fifty-eight.

### b. Membership

Rick explained that any complaints this time of year are due to lack of parking, but the businesses on either side of the Fitness Club help us and allow members to use their parking lots. He stated that the estimated cost to repair the whirlpool is \$58,000 - \$63,000 and his opinion is to not invest the money. He said he gets more comments about a need for more room on the lower level. The Board discussed evaluating whirlpool and babysitting usage and directed staff to evaluate babysitting and whirlpool usage, and the cost to change the whirlpool space into fitness space.

Comm. Long asked Staff to follow up on the Silver Sneakers Program and bring information to the March Board Meeting.

## Agenda Item #7 Treasurer's Report

### a. Monthly Cash Report

Sharon thanked the Board for the opportunity to attend the State Conference in January. She presented the bank statements, the Cash & Investment Balances and Pledged Securities, and the Revenue & Expense Report.

### b. Other

Sharon introduced Susan Fischer, Vice President from By-Line Bank, formerly North Community Bank. Susan discussed the bank's new branding change.

## Agenda Item #8 Unfinished Business

### a. Veterans Memorial Park Athletic Lighting Update

Bob said that the lease and purchase agreement has been finalized and will be mailed out and the permit should be returned this week. He explained that the equipment is set to be delivered next week. A lockable trailer will be on Linden Street until installation, which should start within the next two weeks. Bob hopes to have the project complete by May 1. He reminded the Board about the new, increased little league field dimensions.

### b. 2015 Budget Workshop

Ron stated that the Budget Workshop is tentatively scheduled for March 18 at 4:00 pm. He discussed the possibility of delaying until the April 8 Regular Meeting. Ron explained that staff will present necessary items only, at 5:00 pm on March 18, right before the Regular Meeting.

c. State of Illinois Grants Update

Ron explained that there was nothing new to report regarding the delay for the grant awards.

d. Other

There was no other unfinished business.

Agenda Item #9 New Business

a. Westmont Community Center Ramp Bids

Bob reviewed the bid tabulation for the WCC Entry Ramp Replacement Project. K.M. Holly Construction of Tinley Park was the lowest bidder at \$71,000. Bob explained this included a voluntary alternate deduct of \$7,000 bringing the cost to \$64,000. Also, this will be a spring project.

Motion made by Comm. Long and seconded by Comm. Karesh to award K.M. Holly Construction for the WCC Entry Ramp Replacement Project at \$64,000.

Roll Call:     Ayes 5           Nays 0           Absent 0  
Motion Carried.

b. Other

There was no other new business.

Agenda Item #10 Report of Staff

John thanked the Board for the opportunity to continue his education and attend the NRPA Maintenance Management School. He is looking forward to working with staff to develop a maintenance management plan. He also reported on keeping up with snow removal during the record snowfall the first weekend in February.

Steve reported that he attended the State Conference in January, and he thanked the Board for this opportunity. He said he brought back many ideas that will benefit the Park District. He has started to work on the Power Play Grant, due on February 27, which will benefit the Early Bird and Kids Club program. He is hosting the Frozen Film Festival on February 21. He also said PVPN will be performing "12 Angry Jurors" the last two weekends in March, and they are working on their summer musical, "The Wizard of OZ."

Kevin reported that registration is open for GEMS girls softball, and the deadline is March 20. He said Bidy Basketball season is wrapping up and will conclude with All-Star Day on March 7. Kevin said he has been spending a lot of time working on the Summer Program Guide and will have several new youth and adult programs for summer.

Alice discussed senior trip registrations for February and reported that the AARP sponsored Tax Assistance program is underway and will continue through April 13. She listed the bands that will perform at the Summer Concerts, which will start on June 17. She said the Senior Golf League Coffee is scheduled for March 13 and the Joyful Voices chorus currently has fifty-two members. The Museum exhibit for February is “Reflections of Love” and the 10<sup>th</sup> Spring Pallet Art Show will take place on March 22.

Joel thanked the Board for the opportunity to attend the IAPD/IPRA State Conference in January. He attended sessions on registration software, marketing and publication distribution, and signage and promotional displays. He reported that he has been updating our server software, and working closely with the camera installers, along with doing some of the work himself. Also, Joel said he has met with phone companies to research lowering our monthly phone bills.

Kim presented the Board with copies of the Recreation Report which covers March and April programs, along with upcoming summer camps. She reported that Rec Department staff has submitted programs for the Summer Program Guide, which will cover programs and events from May 1 through August 31. Kim invited the Board and staff to attend a teamwork seminar presented by professional speaker, Laurie Guest, on March 25 at 1:30pm. Kim explained that since the two-year contract with American Litho Printing concluded with the Winter/Spring 2015 Program Guide, requests for proposals were available beginning January 9. She said three companies picked up the RFP packets, but only one submitted a bid, American Litho from Milwaukee. The fee they provided for 6 guides, from summer 2015 to winter/spring 2017, is \$34,854. The Board expressed concern about the lack of bids and recommended re-bidding in the future.

Motion made by Comm. Bernas and seconded by Comm. Long to approve American Litho for the next two Program Guide series.

Roll Call:     Ayes 5             Nays 0             Absent 0  
Motion Carried.

#### Agenda Item #11 Adjournment

Motion made by comm. Bernas and seconded by Comm. Smith to adjourn the Regular Session.

Roll Call:     Ayes 5             Nays 0             Absent 0  
Motion Carried.

Meeting was adjourned at 7:42 pm.

