

Minutes of the Regular Board Meeting
December 11, 2013

Minutes of the Regular Board Meeting of December 11, 2013 held at the Senior/Administration Office 55 E. Richmond Street, Westmont, IL. 60559 beginning at 6:00 PM

Agenda Item #1 Call to Order

President Bernas called the meeting to order at 6:04 pm.

Agenda Item #2 Roll Call

Comm. Bernas, Comm. Long, Comm. Main, Comm. Smith, Ron Gunter, Director, Robert Fleck, Supt. of Parks and Planning, Kim Baxter, Supt. of Recreation, Steve Golembiewski, Asst. Supt. of Recreation, Cindy Bump, Pre-School Director, Joel Hyman, IT and Recreation Supervisor, Kevin Siewak, Athletic Coord., Bobbi Trifilio, Admin. Asst. Alice Krampits, Museum Curator and Senior Coord., Sharon Macak, Bookkeeper, Keith Johnson, Greens Supt., Craig Grember, Club House Mgr., John Chorney, Maintenance Foreman, Ken Kubiesa, Attorney, Jim Savio, Auditor -Sikich Chris Svitek and Jim Wright, Lions Club members and Donald DiBrita

Agenda Item #3 Approval of the Minutes of the Regular Board Meeting of November 13, 2013.

Motion was made by Comm. Main and seconded by Comm. Long to approve the minutes of the Regular Board of November 13, 2013

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Agenda Item #4 Claims Ordinance

Motion was made by Comm. Smith and seconded by Comm. Main to approve the December Claim Ordinance.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Agenda Item #5 Open Forum

a. General Public

Don DiBrita from Naperville and former Westmont resident came to address the Board and staff regarding his business. He runs Craft Beer Brewing competitions. These are private ticketed events. He would like to hold an event at Ty Warner Park. It would be a one, possibly two day event from 2pm to 5pm. People would pay for samples of the beer and it would become a fundraiser for the Westmont First

Committee. The Board seemed interested and asked him to return with a proposal at a later date.

b. Written

1. Ron mentioned that the “Holly Days” coffee cups were a gift from Ginny Szymiski. She purchased for Village and Park District staff.
2. In an effort to help local business Suburbanite Bowl we borrowed our bleachers for their Beat the Champs event. In a way of thanking the park district they are going to provide a free bowling party for our day camp.

c. Request from Lions Club for use of Ty Warner Park for the Red, White and BBQ for 2014.

Several representatives from the Lions Club addressed the Board regarding the use of Ty Warner Park for what would be the 8th Annual Red, White and BBQ in 2014 over Memorial Day weekend May 23 -25. They are basically requesting the same space and times as 2013. The fee for their use of the park is \$1500.00. If it is a successful event they will donate an additional fee of \$750.00 like they did in 2013. Ron showed the Board a sign Jim Wright designed for Cass Ave to direct the public to our facilities at Veterans Memorial Park

Motion was made by Comm. Main and seconded by Comm. Smith to approve the use of Ty Warner Park for the 2014 Red, White and BBQ Lions Club event.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

At this time Ron mentioned the Tax Objections/Protests and suggested it be move to executive session for litigation.

Motion was made by Comm. Long and seconded by Comm. Main to move the item-b under New Business to Executive Session

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Agenda Item #6 2012-2013 Audit Presentation

The auditor from Sikich, Jim Savio presented the findings from the 2012-2013 audited. He pointed out a few highlights of the audit and answered questions from the Board. Overall a positive audit.

Agenda Item #7 Unfinished Business

a. Land Acquisition – Closing on South Wilmette Property

Ron closed on the S. Wilmette Property with our attorney and Mr. Kuzminski and his attorney for \$600,000. Everything went smoothly. Ron stated that we may not lose out on the grant money for the out lot. All of the grant documents still show

\$281,085 in grant money from the State. We will apply for a development grant in next year's grant cycle. We will discuss this at the budget workshop.

b. Review plans for the Westmont Community Center Ramp

Bob stated that there has been several discussions on the ramp since the proposals came in. He would like to reject all of the proposals and wait until next year to anything. He is looking toward replacing the ramp rather than repairing it. He showed a sketch of a design for a new ramp. The Board agreed.

Motion was made by Comm. Smith and seconded by Comm. Main to reject all proposals for repair to the ramp at the Community Center.

Roll Call: Ayes 4 Nays 0 Absent 1

Motion Carried.

c. Board Policy Manual

At the November meeting Comm. Main and Comm. Karesh presented the changes to the Board Policy Manual. Bob handed out a copy of Article #7 as an addition to the manual stating that Commissioners receive the same program benefits as the staff.

Motion was made by Comm. Main and seconded by Comm. Smith to approve the Board Policy Manual including Article #7.

Roll Call: Ayes 4 Nays 0 Absent 1

Motion Carried.

d. Spray Park Equipment/Improvements

Bob revised the changes and improvements to the splash pad as discussed at the November meeting. The cost estimate for the new replacement equipment is \$75,000. Comm. Long would like to add two more umbrellas to the area. The Board agreed and directed Bob add the cost into the estimate. Comm. Long would also like to have the fence replaced. Bob stated it would cost \$25,000 or more. Comm. Main would like to wait until the Budget Workshop and make it a separate item for the splash pad changes.

e. Holly Days Update

Steve reported on all the activities that have been planned for Holly Days from the Gift Bazaar on November 24 to the Breakfast with Santa and the Grinch night on December 21st.

f. Other

There was no other Unfinished Business.

Agenda Item # New Business

a. 2013-6 Tax Abatement Ordinance

Ken Kubiesa brought the Tax Abatement Ordinance to the meeting. The actual number of the ordinance is 2013-7. The Commissioners each received a copy of the ordinance for their review.

Motion was made by Comm. Long and seconded by Comm. Main to approve the Tax Abatement Ordinance 2013-7.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

- b. Tax Rate Objections/Protests
The tax rate objections were moved to Executive Session.
- c. 2014 Regular Board Meeting Dates
Ron provided the Board with a list of the Regular Board Meeting Dates for 2014.
- d. Twin Lakes Golf Course – Review of 2013
Craig presented the Twin Lakes Golf Course review for 2013. Ron helped to put together a 1 year calendar review. It showed the course had \$40,000 income over expenses.
- e. Fitness Club Update
Joel reported the club memberships were up plus 6 for November.
- f. Other
There was no other new business.

Agenda Item #9 Staff Reports.

Joel reported that over the last month he has been helping with Holly Days in many different areas. Designing the tree map layout, setting up Holly Days houses, organizing the Holly Days music, and many other Holly Days tasks. I was at the Holly Days parade helping with setup and take down. I was assisting with the chestnuts, where we gave out 25lbs of chestnuts. I have completed a few computer upgrades, and continue to update current machines to keep them running smoothly to prevent unnecessary upgrades. I also continue to update the website and will also be posting daily the status of our ice rinks. I have been creating promotional materials, order office supplies, and other supplies needed to help the buildings when necessary.

Steve stated on Saturday, December 7 we had the Holly Days Polar Express event. We had both the 11:00AM and the 3:00PM trains filled with 125 on each trip. The elves are great, Santa was very jolly and we had a great trip.

The Progressive Village Performing Network is preparing for their “The Best Christmas Pageant Ever,” which will be held on Friday, December 13 at the Westmont Library, Saturday, December 14 at Mayslake Village and Sunday, December 15 at the WCC. Programs that will conclude this month include: Youth Dance, Horsemanship, Young Rembrandts, Holiday Glamour Hair, Super Sticky Stuff and Holiday Camparama.

Teen Events: Holly Days Ice Dance

On Saturday, November 30 we had our Holly Days event that included the 5K Race, Small Business Saturday events and the Frosty Parade. Each of these events was well attended. The Small Business Saturday events were a success for both the participants and the businesses. After talking with the DWBA committee they look forward to expanding their offering for next year’s event.

Kim stated that she would be sending out the proofs for the new business cards with the new website address on them. Commissioner's address will stay the same staffs' will be first initial and last name. The old e-mail address will stay active for now. She is working on the golf course scorecards.

Cindy reported that our family fun nights held last month were both well attended and to help convey the message of sharing with others and being thankful, we asked our preschool families to bring a non-perishable item for their child to put in the collection box on family fun night. We set a goal for 100 items to use as a counting activity with our preschoolers during this event. I'm proud to say that we took in 102 non-perishable items which were all contributed to the Community Resource Center in Westmont.

We raised \$420.50 at the annual bake sale fundraiser on November 24. The proceeds from the will be used toward the purchase of some new educational materials, and perhaps a celebration for the preschoolers and families at the end of the school year.

Many of the preschoolers along with their parents came out on that same day and decorated the Twin Lakes Learning Center tree with many, super cute Minions. These characters were a big hit this past summer Disney production of Despicable Me 2. If you get the chance to stroll the around Veterans Park, you'll be able to spot our "One In A Minion" tree from a distance by the big yellow Minion on sitting on top.

All other early childhood classes are going well. Additional programs that are coming up that I'm working on include the following The Candy Cane Scramble at Veterans Park ages 4 – 10 with parent on December 21 from 4:00 - 5:00 p.m. and The Grinch Whobilation, which includes games such as the Grinch Slither, cookie decorating, and crafts all free in the Linden Room on December 21 from 5:00 – 8:00 p.m.

Alice told the Board that she had low numbers on the last casino trip but it will have enough to meet the minimum. She is almost done with the senior newsletter. The tax assistance volunteers have had a workshop already. Line Dance Classes are no longer on the schedule. The instructor has retired. She has ordered new Pickle Ball nets; some of the players have donated money toward the purchase. She has added on another day for Pickle Ball due to its popularity.

Bob Fleck reported as of last Friday I will be writing and submitting another grant for Ty Warner Park. It is an EPA Illinois Green Infrastructure Grant (IGIG). Our proposal is to replace the two parking lots at Ty with a permeable paver system. Projects that are immediately connected to or positively impact open waters (i.e. Muddy Waters, St. Joseph's Creek) are given priority. Ty Warner Park is watershed to both St. Joseph's Creek and Salt Creek but it is far removed unlike projects that deposit storm water directly into an open water system. This grant app. is due December 15. Thanks to Conservation Design Forum I have been given a successful grant app. from last year's applications for reference. It is a 75% match grant. At \$15 a sq. foot it would be a \$330,000 project and our portion if we get the grant would be \$82,849.00. He recommends we submit for just the west lot permeable pavers. We could just replace the black top with drains. He needs direction from the Board as the grant application is due on Friday. Board recommended Bob apply for the grant. Bob also told the Board that he is ordering a new Ford Expedition and wanted a suggestion for color. Board stated White

or a light color would be their 1st choice. If it was unavailable, whatever color Ron wants is fine.

Agenda Item 10 Adjournment.

President Bernas called to a motion to adjourn to Executive Session

Motion was made by Comm. Main and seconded by Comm. Long to adjourn to Executive Session for litigation.

President Bernas called the meeting back to order at 9:01 PM

President Bernas called for a motion to adjourn the meeting.

Motion was made by Comm. Smith and seconded by Comm. Long to adjourn the meeting.

Roll Call: Ayes 4 Nays 0 Absent 1
Motion Carried.

Meeting was adjourned at 9: 03 PM