

Minutes of the Regular Board Meeting
Of the Westmont Park District Board of Commissioners
November 13, 2013
6:00 PM

1. Call to Order

President Bernas called the meeting to order at 6:04 pm.

2. Roll Call: Comm. Bernas, Comm. Karesh, Comm. Long, Comm. Main, Comm. Smith, Director Ron Gunter, Robert Fleck, Supt. of Parks, Kim Baxter, Supt. of Recreation, Keith Johnson, Greens Supt., Kevin Siewak, Athletic Coord, Bobbi Trifilio, Admin. Asst, Joel Hymen, Recreation/IT, John Chorney, Maintenance Foreman, Steve Golembiewski, Asst. Supt. of Rec., Craig Grember, Golf Course Club Manager, Chris O'Connell, intern and Tom Chapman from Raymond James.

3. Approval of the Minutes of the Regular Board meeting of October 16, 2013

Motion was made by Comm. Main and seconded by Comm. Smith to approve the minutes of the Regular Board meeting of October 16, 2013.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

4. Claims Ordinance

Motion was made by Comm. Long and seconded by Comm. Main to pay the November bills.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion carried.

5. Open Forum

a. Public Hearing

No was present from the general public

b. Written

Ron read a thank you note from Westmont Fire Dept. thanking us help with their 90th Anniversary Celebration.

c. Westmont Jr. High 6th Grade Class Mrs. Riley

Bob introduced Mrs. Riley and her Westmont Jr. High students. The students did a presentation on the pond study that was part of their science class. Bob has been working with Mrs. Riley and her classes on this project for the past several years. The students were: Kayla, Maggie, Sam, Allison, Mark and Mateo.

d. Lions Club 2014 Red, White and BBQ Request for 2014.

No one from the Lions Club BBQ committee was present. This will be placed on the December Agenda

Agenda Item #6 An Ordinance providing for the issue of approximately \$750,000 of general obligation bonds of the District to finance Capital Projects and provide the revenue source for the payment of certain outstanding general obligations bond (Alternate Revenue Source) of the District, Ordinance 2013-4.

Tom Chapman reviewed the sales of the bonds. He supplied our AA rating report and our Offering Document Tom Chapman explained that the \$750,000 GOB with the annual 1.9% yield

1 year rollover is with our local banks. We will use this to pay the December bond with additional money left over for Capital Projects.

Board was required to sign the Bond Purchase Agreement at this time.

Motion was made by Comm. Karesh and seconded by Comm. Smith to approve an ordinance providing for the issue of approximately \$750,000 of general obligation bonds of the District to finance Capital Projects and provide the revenue source for the payment of certain outstanding general obligations bond (Alternate Revenue Source) of the District, Ordinance 2013-4.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

Agenda Item #7 Ordinance providing for the issuance of approximately \$2,050,000 of general obligation bonds (Alternate Revenue Source) of the District to finance capital projects, Ordinance 2013-5.

We will receive approximately \$2,051,000 and will pay interest on the bond when it matures. The average interest rate for this bond is 5.89%. This bond is alternate revenue source to finance capital projects.

Motion was made by Comm. Karesh and seconded by Comm. Main to approve an Ordinance providing for the issuance of approximately \$2,050,000 of general obligation bonds (Alternate Revenue Source) of the District to finance capital projects, Ordinance 2013-5.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

Board was required to sign the Bond Purchase Agreement at this time.

Agenda Item #8 Unfinished Business

- a. Wilmette Ave Acquisition Grant – Update on Status of Property
We are hoping to close on the property on December 2, 2013. All that is left is for Mr. Kuzminski to sign the papers and closing documents prepared. Ken is handling this
- b. Entrance Ramp at WCC – Resolution 2013-1 declaring the WCC entrance an emergency condition.
Bob explained that due to the time of the year and weather and the need to close down the ramp for a time would like to declare it an emergency. He discussed the problems with the ramp and how they would be repaired. He explained that we may have to wait until spring to do the repairs. A long discussion followed. A couple of the Board members would like Bob to look into a bridge to replace the ramp. Bob feels that would be a very costly option but will look into it.

Motion was made by Comm. Main and seconded by Comm. Smith to approve Resolution 2013-1 declaring the WCC entrance ramp and emergency condition.

Roll Call: Ayes 5 Nays 0 Absent 0

Motion carried.

- c. Fountain Vault at Ty Warner Park.
Bob began the process of moving the pumps above ground for the fountain at Ty Warner Park yesterday. The budget for this project is \$25,000 and will probably be that amount.
- d. Westmont Park District Board Policy Manual and Recommendations from Committee
Comm. Main reported that she and Comm. Karesh went over the Board Policy Manual and made a few changes. They provided those changes to the other Board Members and suggested they should

review the changes and bring it back at the December meeting and with the addition of the mission statement for another look and hopefully passage.

- e. Ty Warner Splash Pad Renovations – Board to review proposed improvements
Bob provided a sketch of the proposed changes and improvements to the splash pad. He feels we should swap out items instead of adding due to the amount of water the pumps are capable of providing to the various pieces of equipment. He showed some options. He will also be adding two Funbrellas for shade. He will go to bid and have the new items available for summer 2014.
- f. Park Projects
Staff is working on getting the sled hill ready, winterizing the bathrooms and filling the ice skating rink. The Christmas trees will be going in Veteran’s Park for Holly Days .

Agenda Item #9 New Business

- a. 2013 Tax and Levy Ordinance 2013-6
 - 1. Public Hearing
Comm. Bernas opened the public meeting. No one was present from the general public. Comm. Bernas closed the public hearing.
 - 2. Board Action on 2013 Tax and Levy Ordinance 2013-6 Levying and Assessing Taxes
Motion was made by Comm. Long and seconded by Comm. Main to approve Tax Levy Ordinance 2013-6.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried.

- b. 2013 Holly Days
Steve reported on Holly Days events and schedule.
- c. Golf Course Update
Craig Grember reported that the course was closed for a few days due to weather. He reviewed the comparison report for rounds and income. They are down \$8,668 from 2012.
- d. Fitness Club Report
Joel’s reported that the numbers are up. This is the “bread and butter” time of the year. There are several specials running for winter/December. Ads will be running in the paper.
- e. Other
No other new business

Agenda Item # 10 Staff Reports

Joel reported he is posting the Audit Report on the website. Working on some computer upgrades and the Haunted Trail. We have a new web address: Westmontparks.org. It will be on only address as of January 1, 2014. For a year the old website will still be active.

Kevin reported that the Darling Divas was the big competition for Cheer. The Jr. Pee Wee squad took 1st place and the Pee Wee squad received third place. These performances secured them for a trip to nationals! There are also greater achievements than nationals. Ten cheerleaders and one football player have received the Academic Achievers Award. To be an Academic Achiever a player must have a minimum grade average of 98%. This season, the Westmont Wildcat Football and Cheer program had two teams enter the playoffs for football. One team was the Mitey Mites. The Mitey Mites dominated the league with a 5-3 record but, ended up losing in the first round to Oriole Park 20-13. They had a great season and all of the players and parents loved it.

The Jr. Pee Wee team is still in the playoffs and we will have more information at the board meeting. Basketball: Peak Travel basketball is underway. I have one 5th grade team, one 6th grade boys, one 6th grade girls, two 7th grade boys, and two 8th grade teams. They will play around the DuPage County area

and use the Park District facilities for their home games. Bidy Basketball starts on 11/11/2013. This year we have four 1st/2nd grade teams, four 3rd grade teams, six 4th grade teams, four 5/6th grade teams and three 7/8th grade teams. All games begin on 12/7/13 and will be played at the Westmont Community Center and the Westmont Junior High. The season concludes on 03/08/14 with the All-Star/Championship Day. Adult Softball Monday and Friday night has concluded, Wednesday is still finishing up the season.

Keith had nothing new to report

Steve stated that on Saturday, October 26 we had our 7th annual Haunted Forest Tour at the Twin Lake Woods. Overall, we had 762 people that attended the event. All of the Park District staff worked extremely hard over the week to help put this together and make this a successful event. We have already started to brainstorm ideas for the 2014 Haunted Forest event. On Thursday, October 31 we had the Jr. High Halloween Dance. This event was very successful again as an estimated 100 kids were in attendance. During the event we had a costume contest and a dance off that the Jr. High kids really enjoyed. The Holly Days committee for the last time on Tuesday, October 29 and planned our Operational meeting at the police department on Wednesday, November 6. Some dates to remember include: Decorating Day/Craft Bizarre/Lions Club Pancake Breakfast – Sunday, November 24: Frosty Parade/Opening Ceremonies – Saturday, November 30: 5K Race – Saturday, November 30. Also, I have started to organize the Polar Express event that is scheduled for Saturday, December 7. Both trains are both sold out. I have contacted the Santa, elves and readers, as well as putting together all supplies needed for the special event. On Saturday, November 2 we had our Jr. High Paintball trip. We had 10 people registered for this event. The trip will be to Chicago land Paintball in Glenwood, IL. Programs that will start this month include: Glow Show, Young Rembrandts, Magic class, and Robotic Adventures, Teen Programs this month include the ACT Practice Test and Paintball (already included). Lastly, I would like to thank the board for the opportunity to attend Professional Development School. This event was held November 10-13 at Decatur, IL. I attended sessions the included motivating and enthusiastic speakers that were full of Recreation knowledge. I graduated this year and hope to return for 1 more year as a graduate next year.

Kim reported that the winter/spring guide went out to residents. The new website is on the cover of the guide. The Chamber Winter Ball is November 22nd. She inquired if the Board was willing to allow the Pet Promenade at Ty Warneer Park next September. The Board agreed there was no need for Board approval but they feel the rental fee should be increased to cover expenses for park maintenance and cleanup.

Alice was off last week so she did not provide a written report. At this time she reported that 3 out of 4 of the next senior trips are sold out and so she added tickets to two of those trips. She is working on the Senior Newsletter and a Tea Party for the girl scouts. The Twelve Days of Christmas is the theme for the museum this holiday season. The Historical Society membership renewal is in November. Linda was complimented on the bus/railroad trip the seniors went on, because it was so well planned and enjoyed by all the participants.

Cindy stated that all is well at the preschool. In the spirit of appreciation and thankfulness, we are hosting our annual Family Fun Nights on November 25 and 26. Instead of the kids coming to school during their regular day time hours, they're invited to attend class in their comfy pajamas at night from 6:00 p.m. until 7:30 p.m. with their family members. Our "Thankful" theme includes a native American interactive story entitled, "Osh-kosh-a-nugga", stringing necklaces, coloring placemats, and ending the evening with a shared bowl of thankful fresh fruit as a light snack. It should be a fun time for all so stop by if you can. They will be having the annual bake sale at the craft show and proceeds go to the pre-school. She is working on the Candy Cane Scramble and the Grinch Wooblation Night.

John thanked the Board for the new vehicles they are very helpful getting the work done.
Bob added the new vehicles are outside for the Board to look at.

Ron informed the Board that past Mayor Bill Rahn passed away and that his wake is scheduled for this Friday and the funeral service on Saturday. The Park District sent a plant to the Funeral Home.

Agenda Item # 11 Adjournment

Motion was made by Comm. Smith and seconded by Comm. Karesh to adjourn the meeting.

Roll Call: Ayes 5 Nays 0 Absent 0
Motion Carried

Meeting was adjourned at 8:57 PM